



INTERIM AGENDA FOR THE BOARD OF HEALTH MEETING

November 1, 2017 – 12:00 noon

Our mission is to lead and innovate by working with our community to achieve the goals of public health: prevention, promotion, and protection.

1. Roll call.
2. Approval of the October 4, 2017 and October 18, 2017 Minutes.
3. PHDMC Monthly Update.
4. General public comments regarding current agenda items.
5. Board members wishing to abstain on any of the following agenda items should indicate so at this time by identifying the agenda item by number and content.
6. Bills and Travel.
7. Travel Requests.
8. Resignations, Terminations, Retirements:
9. Appointments:
10. Leaves of absence without pay:
11. Agenda Items:

2018 Budget Presentation by Jordan Barnhart
(Budget materials are being sent regular mail)

Office of Administration:

1. **Resolution to approve the 2018 Budget and the 2018 Appropriations for the Board of Health Fund, Air Resources Study Trust Fund, Food Service Fund, Federal Fund and Capital Fund.**
2. **Resolution to approve a 1.5% Wage Scale Adjustment for employees effective January 1, 2018.**
3. **Resolution to approve a 1 step merit award for non-topped out employees at the time of their evaluation date and a 1 step increase for successful probationary employees at their six-month evaluation. Employees who have been topped out for a minimum of two years will receive lump sum awards of 1.0% for an outstanding and a 0.5% for exceeds/commendable at the time of their evaluation. All increases are for the period beginning January 1, 2018 and ending December 31, 2018.**
4. **Resolution to approve the 2018 portion of facility leases per the attached list.**

5. **Resolution to approve the transfer of \$389,000 from the General Fund, OCA 281182, Object Code #8810 Operating Subsidy Interfund Transfer, to the Air Pollution Fund, OCA 281314, Grant 811809-040000, Object Code #4810 Operating Subsidy Interfund Transfer.**
6. **Resolution to approve certain appropriation transfers (per the attached list).**
7. **Resolution to approve the disposition of assets which are broken and/or obsolete, by auction, donation, disposal or sale to other county agencies (per the attached list).**
8. **Resolution to approve an addendum to the Enterprise Agreement with Microsoft Corporation (Resolution #17-167, dated June 7, 2017) to add an additional O365 E1 user for Microsoft products for the period June 1, 2017 through May 30, 2018. There is no cost associated with this addendum.**
9. **Resolution to approve an addendum agreement with Medical Equipment Services to purchase, make fully operational and provide staff training on a digital image capture unit add on to the existing High Frequency Medical Radiographic System for the Reibold Clinic and change the not to exceed amount to \$63,812 for the period April 5, 2017 through December 31, 2017.**
10. **Resolution to approve an amendment to the agreement with The St. Vincent DePaul Society District Council of Dayton (Resolution #06-372, dated November 1, 2006) for office space at the Job Center housing the operations of Children with Medical Handicaps for an additional one year lease period with an option to renew the lease for two (2) additional one (1) year periods in an amount not to exceed \$28,500 for the period November 1, 2017 through October 31, 2018.**
11. **Resolution to approve an agreement with Farber Specialty Vehicles to provide a 38' multi-use vehicle for various Public Health Outreach Programs in an amount not to exceed \$127,668 for the period November 1, 2017 through January 31, 2018.**
12. **Resolution to authorize the Montgomery County Auditor to pay, by warrant, the attached invoice.**

Office of Environmental Health:

13. **Third and Final Reading. Resolution to approve a recommendation of the Public Health Licensing Council to adopt the proposed 2018 Office of Environmental Health license fee changes in the Food Program (including Risk, Temporary, Mobile and Vending). Such fees shall be effective on the earliest date allowed by law.**
14. **Resolution to approve an agreement with Union County Health Department (UCHD) to be a sub-grantee to receive Ohio Department of Health (ODH) Radon Prevention & Education Grant funding in an amount not to exceed \$12,000 for deliverables completed as outlined in Attachment A, Section 1, Table 1 of the agreement for the period October 1, 2017 through September 30, 2018.**
15. **Resolution to approve a conditional variance from Ohio Administrative Code 3701-29-06 (I) which requires that a home with an existing on-site sewage treatment system be connected to public sanitary sewer when it becomes available for property**

located at 7019 Hoke Road, Clayton, OH. Owner requesting variance due to financial hardship.

Office of Health Promotion:

16. **Resolution to approve an amendment to the agreement with Created Solutions LLC (Resolution #17-257 dated August 2, 2017) to provide team development workshops; strategic missional alignment training and consulting services and changing the period of performance end date to December 31, 2017.** All other terms and conditions remain the same.
17. **Resolution to approve an agreement with Miami Valley Regional Planning Commission for transportation and community planning for the Preventing Obesity, Diabetes, Heart Disease and Stroke Program in Ohio Communities** in an amount not to exceed \$20,028 for the period September 30, 2017 through September 29, 2018.
18. **Resolution to approve a Memorandum of Understanding (MOU) between the partners in the West Dayton Food Access Collective Impact Project to increase food security and improve the quality, affordability and nutrition of available foods in West Dayton** for the period October 1, 2017 through June 30, 2018.
19. **Resolution to approve an agreement with Pirate Packs to support the Blessings in a Backpack Program to provide food on the weekends for elementary school children within the City of Dayton and Montgomery County, Ohio** in an amount not to exceed \$10,000 for the period October 1, 2017 through September 1, 2018.
20. **Resolution to approve an application for Notice of Funding Availability from the Ohio Housing Finance Agency for Housing Assistance to Reduce Infant Mortality** in an amount not to exceed \$1,000,000 for the period January 1, 2018 through December 31, 2020.

Office of Health Services:

21. **Resolution to approve an amendment to the Service Subscription Agreement with DeVero, Inc. (Resolution #17-345 dated October 4, 2017) to provide an online document management service to provide fax services directly to the DeVero patient system** in an amount not to exceed \$20,000 for the period October 7, 2017 through October 6, 2018.
22. **Resolution to approve a renewal agreement with Kettering Health Network to provide Radiology services to patients using the Tuberculosis Clinic** in an amount not to exceed \$2,000 for the period January 1, 2018 through December 31, 2018.
23. **Resolution to approve an agreement with Equitas Health, Inc., to provide Counseling, Testing and Referral (CTR) focusing on High Risk Clients in Butler and Warren Counties** in an amount not to exceed \$49,000 for the period January 1, 2018 through December 31, 2018.
24. **Resolution to approve an agreement with Equitas Health, Inc., to provide Counseling, Testing and Referral (CTR) focusing on High Risk Clients in Montgomery County** in an amount not to exceed \$50,594 for the period January 1, 2018 through December 31, 2018.

25. **Resolution to approve an agreement with Darke County General Health District to provide activities supporting the Ohio HIV Prevention Statewide Initiative within Darke County, Ohio** in an amount not to exceed \$1,300 for the period January 1, 2018 through December 31, 2018.
26. **Resolution to approve an agreement with Preble County General Health District to provide activities supporting the Ohio HIV Prevention Statewide Initiative within Preble County, Ohio** in an amount not to exceed \$1,300 for the period January 1, 2018 through December 31, 2018.
27. **Resolution to approve an agreement with Miami County Public Health to provide activities supporting the Ohio HIV Prevention Statewide Initiative within Miami County, Ohio** in an amount not to exceed \$1,300 for the period January 1, 2018 through December 31, 2018.

Office of the Health Commissioner:

28. **Resolution to approve a modified Data Use and Services Agreement with the University of Pittsburgh to update the Ohio Department of Health FY18 Contract No. 14350 and to extend the term date to June 30, 2018, at no cost.**
 29. **Resolution to rescind the policy titled Scheduled Illness #315 as it appears in the Personnel Policy Manual.**
 30. **Resolution to rescind the policy titled Leave Time and Make-Up Time #355 as it appears in the Personnel Policy Manual.**
 31. **Resolution to rescind the policy titled Afternoon Vacation or Sick Leave #360 as it appears in the Personnel Policy Manual.**
 32. **Resolution to rescind the policy titled Car Pooling #1005 as it appears in the Personnel Policy Manual.**
 33. **Resolution to rescind the policy titled Healthy Lifestyle #1013 as it appears in the Personnel Policy Manual.**
 34. **Resolution to approve a revision to the policy titled Sick Leave #310 for inclusion in the Personnel Policy Manual.**
 35. **Resolution to approve a revision to the policy titled Sick Leave Conversion #311 for inclusion in the Personnel Policy Manual.**
 36. **Resolution to approve a revision to the policy titled Donation of Sick Leave #365 for inclusion in the Personnel Policy Manual.**
- 12) Board member's comments.
- 13) Citizen's Time.

If you have questions or need additional information about this agenda, please contact Faith Whitt via email at boardagenda@phdmc.org or call 937-225-4981. Questions or comments should be received by the Monday prior to the Board meeting for consideration by the Board.