



## MINUTES OF THE BOARD OF HEALTH MEETING HELD February 7, 2018

The regular meeting of the Board of Health was held on February 7, 2018 at 12:00 noon, at the Reibold Building. The meeting was called to order by Dr. LeRoy.

Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea.

It was moved by Mr. Orr to approve the Minutes from the January 3, 2018 meeting; seconded by Ms. Meadows. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

Mr. Cooper reviewed the Monthly Update and highlighted some of the staff's activities relative to the seven pillars that support the vision for Public Health:

- Prevent the spread of disease
- Protect against health threats
- Promote healthy behaviors
- Reach out to vulnerable populations
- Mobilize community action through partnerships
- Prepare for and respond to public health emergencies
- Serve as the public health information resource

Terra Williams stated that the Ohio Department of Medicaid has announced new investments in six community initiatives in Montgomery County aimed at reducing infant mortality. The initiatives identify innovative projects that will connect women and infants to quality health care and care management. Through the EveryOne Reach One Infant Mortality Task Force, Ohio Department of Medicaid has awarded a \$3,177,387 grant to help reduce the number of babies who die before their first birthday. The funding will support the following programs:

- Help Me Grow Brighter Futures - Total Funding: *\$2,173,940*
- Five Rivers Health Centers – Total Funding: *\$112,260*
- Lifestages Centers for Women – Total Funding: *\$345,000*
- Catholic Social Services of the Miami Valley - Total Funding: *\$176,637*
- Miami Valley Organizing Collaborative - Total Funding: *\$156,250*
- Montgomery County Department of Job and Family Services Fatherhood initiative - Total Funding: *\$213,300*

Dr. Dohn announced that in the last Monthly Update, Public Health highlighted its response to the loss of food options after grocery store closures and fires. Since that meeting, changes announced in other sectors will also be affecting communities. The loss of a healthcare center and the probable closing of some Dayton Public Schools are additional challenges. Community feelings of consternation and uncertainty are rising. Public Health is continuing to participate in community meetings as it works with neighborhoods to fulfill its mission to protect the public's health. Public health is committed to helping communities find responses that serve to preserve and improve health status for the affected people. The John Snow Institute, our consultant for the Social Determinants of Health study, is aware of these changes and will be incorporating them into its final report.

Jennifer Wentzel stated that Public Health was notified by Dayton Fire Department of an apartment building located downtown with significant code violations. Dayton Fire had responded the night prior to Newcom Manor for a medical emergency and discovered elevated levels of carbon monoxide. The high levels of carbon monoxide were caused by a boiler that was not functioning correctly. The owner was ordered by the City to make repairs, including the boiler. The following week the City determined that the owner was not compliant with the order. The City issued an emergency vacate order to the building owner and residents. Public Health visited the building on two occasions and provided assessments to the approximate 50 residents to determine what their needs were for relocation. Public Health also participated in multiple phone calls with the City, County EMA and other agencies to coordinate services. A judge issued a 30-day temporary restraining order the day the building was to be vacated allowing residents to stay if the owner provided the residents with temporary heat. Other repairs still need to be made to the building. The judge will visit the property frequently to see what progress has been made.

Mr. Cooper recognized Phyllis Strine and Elizabeth Warren for their efforts in meeting with the residents of Newcom Manor to assess and determine their needs.

Mr. Cooper encouraged everyone to read the entire report for additional information.

Mr. Cooper introduced the following new employees and welcomed them to Public Health:

- Aaron Evans – Project Manager OEI
- Bryan Lemons – Sanitarian in Training
- Flora Hurston – Public Health Nurse

There were no general public comments regarding current agenda items.

Dr. LeRoy expressed his wish to abstain from agenda items #5, #6 and #26.

**RESOLUTION #18-031**

It was moved by Mr. Sims to approve the Bills and Travel as presented. A list follows in the Minutes; seconded by Dr. Laubach. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-032**

It was moved by Ms. Meadows to approve the Travel Requests as presented. A list follows in the Minutes; seconded by Dr. Laubach. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-033**

It was moved by Dr. Laubach to approve the following Resignations, Terminations, and Retirements:

1. Jennifer Goodman as Vital Records Specialist II effective 1-12-18.

Seconded by Mr. Sims. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-034**

It was moved by Ms. Meadows to approve the following Appointments:

1. Maria E. Culpepper was employed as Communicable Disease Investigator I, effective 1-16-18.

Seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-035**

It was moved by Dr. Laubach to approve the following Leaves of Absence without pay:

1. Ariel Cole for 80 hours
2. Alison Dudley for 11.25 hours
3. Susan Herzfeld for 56 hours
4. Beth Hobbs for 160 hours
5. Sara Lawson for 5 hours
6. Nicola Roberts for 16 hours
7. Mary Robinson for 126 hours
8. Donna Turner for 1.5 hours
9. Raysa Williams for 18 hours

Seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

Gregg Hopkins provided an update of the Community Health Centers of Greater Dayton. Topics included History; Expansion; Mission; Services Provided; Annual Volume; Locations; 2017 Funding Sources; Annual Budget & Staffing; Partners; 2018 Priorities/Goals; Future Plans/Challenges and Community Needs.

Gina McFarlane-El provided an update of Five Rivers Health Centers. Topics included History; Mission; Services and Locations; Funding Sources; Partners; 2018 Priorities/Goals and Community Needs.

Sharon Sherlock and John Miller provided an update of Reach Out. Topics included Unmet Needs; Services Provided; Founders & Core Supporters; Service Delivery Collaborations; Return on Community Investment and Challenges.

**RESOLUTION #18-036**

It was moved by Dr. Laubach to approve certain appropriation transfers (per the attached list); seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-037**

It was moved by Dr. Laubach to approve a Letter of Understanding with the Board of Montgomery County, Ohio, Commissioners for the implementation and use of the County's Kronos Timekeeper System in an amount not to exceed \$75,000 for the period February 7, 2018 through December 31, 2018; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-038**

It was moved by Dr. Laubach to approve an agreement with Kronos Incorporated for professional services to support Public Health's transition to the Montgomery County's Kronos Timekeeper Workforce Central system in an amount not to exceed \$9,900 for the period February 7, 2018 through July 31, 2018; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-039**

It was moved by Dr. Laubach to approve the first year of a two (2) year lease agreement with the City of Dayton for 5,796 Sq. Ft. of office space at the Sunrise Center in an amount not to exceed \$57,960 for the period January 1, 2018 through December 31, 2018; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-040**

It was moved by Dr. Laubach to approve the fourth year of a five (5) year agreement with Generator Systems, Inc. to provide preventative, emergency maintenance and parts for the Standby Generator at Charles Drew Health Center in an amount not to exceed \$2,527 for the period January 1, 2018 through December 31, 2018; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, abstained. Motion carried.

**RESOLUTION #18-041**

It was moved by Dr. Laubach to approve an agreement with Midwest Refreshments to receive a ten percent (10%) commission from the Charles Drew Health Center vending machines for the period January 1, 2018 through December 31, 2018. There is no cost associated with this agreement; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, abstained. Motion carried.

**RESOLUTION #18-042**

It was moved by Dr. Laubach to approve an agreement with the Montgomery County Microfilming Board for microfilming services in an amount not to exceed \$15,000 for the period January 1, 2018 through December 31, 2018; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-043**

It was moved by Dr. Laubach to approve an agreement with Affordable Language Services, LTD, to provide language interpretation and translation services to various Public Health programs in an amount not to exceed \$1,000 for the period February 7, 2018 through February 6, 2019; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-044**

It was moved by Dr. Laubach to approve an agreement with Diane Zucker for consulting services, compliance audits and training sessions on documentation and coding for Medicaid reimbursement in an amount not to exceed \$7,000 for the period January 1, 2018 through December 31, 2018; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-045**

It was moved by Dr. Laubach to rescind Resolution #17-365 to provide a 1 step merit award for non-topped out employees at the time of their evaluation date and a 1 step increase for successful probationary employees at their six-month evaluation. Employees who have been topped out for a minimum of two years will receive a lump sum award of 1.0% for an outstanding and a 0.5% for exceeds/commendable at the time of their evaluation. All increases are for the period beginning January 1, 2018 and ending December 31, 2018; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-046**

It was moved by Dr. Laubach to approve a 1 step merit award for non-topped out employees at the time of their evaluation date and a 1 step increase for successful probationary employees at their six-month evaluation. Employees who have been topped out for a minimum of two years will receive a lump sum award of 1.0% for an overall rating above 2.0 at the time of their evaluation. All increases are for the period beginning January 1, 2018 and ending December 31, 2018; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-047**

It was moved by Ms. Meadows to approve the Notice of Award (NOA) from the U.S. Environmental Protection Agency to the Regional Air Pollution Control Agency (RAPCA) in the amount of \$93,323. This NOA is part of RAPCA's Federal Clean Air Act Section 105 grant and represents an initial award for the project period of October 1, 2017 through September 30, 2019. The total approved EPA assistance amount awarded is \$936,758 for the project period; seconded by Mr. Sims. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-048**

It was moved by Ms. Meadows to authorize Jeffrey A. Cooper, Health Commissioner, to apply for, accept, and enter into a Water Pollution Control Loan Fund Agreement with the Ohio Environmental Protection Agency on behalf of Public Health – Dayton & Montgomery County for the repair and replacement of home sewage treatment systems effective August 31, 2017 through December 31, 2018; seconded by Mr. Sims. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-049**

It was moved by Ms. Meadows to approve the Memorandum of Agreement (MOA) to formalize the consolidation of the following organizations – Public Health – Dayton & Montgomery County [Regional Air Pollution Control Agency (RAPCA)], the Southwest Ohio Air Quality Agency and Portsmouth City Health Department Air Pollution Unit into one of three Primary Quality Assurance Organizations (PQAOs) in Ohio. This consolidated PQAO will be known as the South West Primary Quality Assurance Organization (SWPQAO); seconded by Mr. Sims. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-050**

It was moved by Dr. Laubach to approve an application for a continuation grant to the Ohio Commission on Minority Health to support the Dayton Council on Health Equity (local office on minority health) in an amount not to exceed \$52,500 for the period July 1, 2018 through June 30, 2019; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-051**

It was moved by Dr. Laubach to approve an agreement with Alpha Media Dayton to provide media services to market and highlight Minority Health Month activities to a targeted population for the period March 1, 2018 through April 30, 2018 in an amount not to exceed \$2,996; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-052**

It was moved by Dr. Laubach to approve an agreement with The Neon to provide hosting services to promote Minority Health Month activities to a targeted population on April 7, 2018 in an amount not to exceed \$400.00; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-053**

It was moved by Dr. Laubach to approve a Personal Services agreement with Marsha Bonhart to provide Mistress of Ceremony and Commentator services at a Minority Health Month event on April 7, 2018 in an amount not to exceed \$200; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-054**

It was moved by Dr. Laubach to approve an agreement with Central State University – Dayton Campus to provide meeting space, equipment, and miscellaneous services for a Minority Health Month event to be held on April 21, 2018 in an amount not to exceed \$175; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-055**

It was moved by Dr. Laubach to approve a Regional Insertion Order Agreement with National CineMedia, LLC to provide media and media production service for an anti-tobacco public service announcement to run in 16 theaters at the Huber Heights 16 Cinemas for the period February 16, 2018 through March 22, 2018 in an amount not to exceed \$3,000; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-056**

It was moved by Dr. Laubach to approve an application to the Ohio Department of Health for grant funding for the Moms Quit for Two Program in an amount not-to-exceed of \$138,807.50 for the period July 1, 2018, through June 30, 2019; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-057**

It was moved by Mr. Orr to accept the Notice of Award for the HIV Prevention Grant in the amount of \$477,317 for the period January 1, 2018 through December 31, 2018. These are Federal funds through the Ohio Department of Health; seconded by Dr. Page. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-058**

It was moved by Mr. Orr to approve an amendment to the agreement with Caracole, Inc. (Resolution #17-432 dated December 6, 2017) to add a social media campaign focusing on HIV for Butler and Warren County, Ohio and increasing the not to exceed amount from \$7,000 to \$19,500. All other terms and conditions remain the same; seconded by Dr. Page. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-059**

It was moved by Mr. Orr to approve an amendment to the agreement with Equitas Health, Inc. (Resolution #17-391 dated November 1, 2017) to add a social media campaign focusing on HIV for Butler and Warren County, Ohio and increasing the not to exceed amount from \$49,000 to \$54,000. All other terms and conditions remain the same; seconded by Dr. Page. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-060**

It was moved by Mr. Orr to approve an amendment to the agreement with Equitas Health, Inc. (Resolution #17-392 dated November 1, 2017) to add a social media campaign focusing on HIV for Montgomery County, Ohio and increasing the not to exceed amount from \$50,594 to \$58,094. All other terms and conditions remain the same; seconded by Dr. Page. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-061**

It was moved by Mr. Orr to approve an agreement with Wright State University, Miami Valley College of Nursing and Health, wherein Public Health will provide a clinical learning experience to Family Nurse Practitioner student, Paula Strebig, for the period March 26, 2018 through March 30, 2018. There is no monetary obligation; seconded by Dr. Page. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, abstained. Motion carried.

**RESOLUTION #18-062**

It was moved by Dr. Laubach to approve an amendment to the agreement with Gallagher Benefit Services, Inc. (Resolution #17-316 dated September 6, 2017) to act as consultant to conduct a comprehensive classification and compensation study, extending the end date of the agreement from February 28, 2018 to June 30, 2018; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-063**

It was moved by Dr. Laubach to approve an agreement with Dr. Linda Burrs dba Step Up to Success! L.L.C. for deployment and analysis of an Organizational Diversity and Inclusion assessment survey provided to Public Health staff in an amount not to exceed \$8,500 for the period February 7, 2018 through December 31, 2018; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-064**

It was moved by Dr. Laubach to approve an agreement with Sinclair Community College to provide facility rental, catering, audio visual services and parking at the Sinclair Conference Center for the Public Health Employee Recognition Dinner on March 8, 2018 in an amount not to exceed \$7,150; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-065**

It was moved by Dr. Laubach to approve an agreement with FlexBank, Inc. to serve as the agent for a Health Reimbursement Arrangement in an amount not to exceed \$2,000 for the period July 1, 2017 through June 30, 2018; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent;

Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-066**

It was moved by Dr. Laubach to accept the Notice of Award from the Ohio Department of Health for one-time funding to support the transition from a five-year community health assessment cycle to a three-year cycle in the amount of \$15,380; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-067**

It was moved by Dr. Laubach to rescind a policy titled Conflict of Interest as it appears in the Personnel Policy Manual; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-068**

It was moved by Dr. Laubach to rescind a policy titled Paternity Leave as it appears in the Personnel Policy Manual; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-069**

It was moved by Dr. Laubach to approve a revision to the policy titled Ethics, Conflict of Interest for inclusion in the Personnel Policy Manual; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-070**

It is hereby resolved by the Public Health – Dayton & Montgomery County Board of Health to approve a revision to the policy titled Family and Medical Leave for inclusion in the Personnel Policy Manual; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-071**

It was moved by Dr. Laubach to approve a revision to the policy titled Personal Leave for inclusion in the Personnel Policy Manual; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-072**

It was moved by Dr. Laubach to approve a revision to the policy titled Vacation Leave for inclusion in the Personnel Policy Manual; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

**RESOLUTION #18-073**

It was moved by Dr. Laubach to approve an agreement with Jeffrey A. Cooper as Health Commissioner pursuant to specific terms and conditions; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, absent; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, yea; Mr. Sims, yea; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.



**Board member comments:**

**Regarding the update on the Community Health Centers of Greater Dayton**

Dr. Page asked what Community Health Centers of Greater Dayton's relationship was regarding behavioral health services with the Wright State School of Professional Psychology. Gregg Hopkins replied that their students are located at Corwin Nixon Health Center and Charles Drew Health Center two days a week and Victor Cassano Health Center four days a week. There is a licensed independent social worker at East Dayton Health Center full time as well as a psychiatrist that visits

Mr. Orr commended Mr. Hopkins on the work that Community Health Centers of Greater Dayton is doing and their growth

**Regarding the update on the Five Rivers Health Centers**

Ms. Meadows asked what the hours of operation were at the various locations. Ms. McFarlane-El responded that at least two sites open at 7:30 am and close around 7:30 pm at least twice a week and the pediatric clinic offers Saturday hours as well.

Mr. Sims asked where the Key Terrace housing units were located. Mr. McFarlane-El responded that they are in Kettering.

Dr. LeRoy asked what challenges has Five Rivers encountered since opening their Federally Qualified Health Centers. Ms. McFarlan-El said the challenges have been epic but the biggest challenge is regarding Electronic Medical Records and getting everyone on the same page at the same time in order to comply with federal regulations.

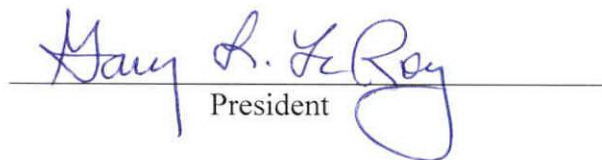
Dr. LeRoy thanked each presenter for the updates on their programs.

Ms. Meadows thanked Public Health staff for pushing through the weather to attend the meeting and supporting our community.

There were no comments during Citizen's Time.

Being no further business, Dr. LeRoy declared the meeting adjourned. The next regular meeting is scheduled for March 7, 2018 at 12:00 noon.

  
Secretary

  
President