



Public Health
Prevent. Promote. Protect.
Dayton & Montgomery County

Public Health - Dayton & Montgomery County

Reibold Building, 117 South Main Street, 2nd Floor, Dayton, Ohio 45422

(937) 225-4406 • Fax (937) 496-3070

Email: humanresources@phdmc.org • www.phdmc.org

Facebook/Twitter: @PublicHealthDMC • LinkedIn: @public-health-dayton-&-montgomery-county

POSITION AVAILABLE

Position: Local Office of Minority Health Project Manager

Department: Local Office of Minority Health

Office: Health Promotion

Posting Date: April 19, 2022

Hours: Full-time, M - F 8 am - 4:30 pm

Starting Salary: C42/I \$28.22 - \$42.38/ per hour
\$58,697.50 - \$88,150.40/annual

Minimum Qualifications:

- Bachelor's degree in Public or Business Administration with 4 years relevant experience; or Master's degree in Public Health, Public or Business Administration with 2 years relevant supervisory experience; or 10 years' experience in supervisory/management of health-related program;
- Current Valid Ohio Driver's license and access to a motor vehicle
- Required to play an active role during a public health emergency, crisis, outbreak, incident, or event in which the Health Commissioner deems additional changes in responsibilities and working locations/hours

Preferred Qualifications:

- Ten years' experience in community organizing.
- Knowledge of government policy and law process
- Advocate of health equity
- Strong understanding of the root causes of inequities and the social determinants of health and capacity to educate others
- Experience addressing inequities in a range of political and professional environments

Responsibilities include but not limited to:

- Serve as a liaison by establishing, promoting, and maintaining collaborative long-term partnerships with various community agencies and groups and governmental entities in the implementation of and operations of the coalition in the establishment of a local office of minority health targeting health disparities in the communities; Develops policies and strategies to support health efforts and advocates for the implementation of strategies and policies to reduce health disparities within the community;
- Makes public speaking appearance regarding the coalition and health disparities in Montgomery County; Acts on behalf of Ohio Commission on Minority Health;
- Have a track record demonstrating the courage and compassion to honestly lead difficult conversations, coupled with the sensitivity and talent to constructively engage partners to ultimately become part of the solution
- Responsibilities include but not limited to coordinating the functions of multiple community based agencies programs; identify populations and the need of the target populations by monitoring health status
- Facilitate health education programs addressing health disparities to empower target communities.
- Mobilize community partnership to make recommendations and establish coalition strategies to improve health of target population; and grantsman ship.
- Assists in and develops educational materials which meet the needs of agency service providers and is considerate of various educational, ethnic and socio-economic levels and community groups; Administers, coordinates, or completes special projects including grant writing;

PHDMC provides a quality, affordable and competitive healthcare benefits package to full time employees, including the following:

- Vacation, sick and personal leave, Paid holidays
- Membership with Ohio Public Employees Retirement Systems (OPERS)
- Eligibility to contribute to a Deferred Compensation Program (Section 457 plan)

How to apply: Complete the application found on our website: www.phdmc.org/about/employment-postings.

- Fax, email, or deliver the completed application and resume to Human Resources at:
Public Health – Dayton & Montgomery County
117 South Main Street, 2nd Floor
Dayton, Ohio 45422
Fax (937) 496-3070
humanresources@phdmc.org

This Position is Grant Funded and the Closing date to Apply is: May 19, 2022 or until position is filled

Position is subject to a criminal background check

Applicants who declare use of nicotine/tobacco in any form including replacement therapy products and prescription medications used to treat smoking addiction on the PHDMC Application for Employment or addendum thereto, shall not be considered for employment.

Applicants who do not support and promote Public Health evidence-based and evidence-informed public health practices shall not be considered for a position with Public Health

PUBLIC HEALTH- DAYTON & MONTGOMERY COUNTY (PHDMC) IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OR RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY OR EXPRESSION, AGE, NATIONAL ORIGIN, DISABILITY, MILITARY STATUS, VETERAN STATUS, GENETIC TESTING, OR OTHER UNLAWFUL BIAS EXCEPT WHEN SUCH A FACTOR CONSTITUTES A BONA FIDE OCCUPATIONAL QUALIFICATION (BFOQ").