Food Safety Training

Manager Certification (Level 2)

When: April 26 & 27, 2022
8 am - 5 pm

Where: Public Health – Dayton & Montgomery County
Reibold Building
3rd Floor Training Room
117 South Main Street
Dayton Ohio 45422

Parking Garage entrance on 5th street - $8/day

Cost: $150

To Register
1. Complete the application form (attached)
2. Make payment – check/money order payable to HCPH
3. Return application with payment within 14 days of course to:
   Hamilton County Public Health
   2nd Floor, Attn: Tucker Stone
   250 William Howard Taft Road
   Cincinnati, OH 45219

   Phone: 513.946.7847
   Fax: 513.946.7890
   https://hcph.org

Manager Certification (Level 2) meets the Ohio training requirements specified in OAC 3701-21-25 / 3717-1-2.4. This is a 2-day course designed for food managers covering food contamination, employee illness & microbiology, food sources, food storage, food preparation, safe food service, management systems, safe facilities, pest management, and cleaning/sanitizing. Must pass test to gain certification.

Due to limited seating, prior registration is required for course at PHDMC. No walk-ins.
Application - Level 1 & Level 2 Food Safety Certification Training

Instructions: 1. Complete the application below
2. Make payment – check/money order payable to HCPH
3. Return application with payment within 14 days of course
to: Hamilton County Public Health, EH
250 William Howard Taft Road, 2nd FL
Cincinnati, Ohio 45219

PLEASE PRINT - ONE APPLICATION PER STUDENT IS REQUIRED

<table>
<thead>
<tr>
<th>Participant Name</th>
<th>Today’s Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Participant Mailing Address (include city, state, &amp; zip)</td>
<td>Phone Number</td>
</tr>
<tr>
<td>E-mail Address</td>
<td>Facility Employed</td>
</tr>
<tr>
<td>Course Date or Requested Date</td>
<td>Course Time or Requested Time</td>
</tr>
</tbody>
</table>

Please describe any language barriers or preferences

---

**Level 1 Certification** meeting the Ohio training requirements specified in 3701-21-25 / 3717-1-2.4. This is a basic food handler certification. Covering the basic principles of food protection including food sources, personal hygiene, handwashing, cross-contamination, cleaning/sanitizing, proper cooking, cooling, reheating, and holding of food. Prior approval required for courses taught at your location please provide course location.

2 hours @ HCPH $20.00 OR 2 hours at your location $100.00

**Level 1 Certification** for non-profit institutions. Proof of non-profit status may be required. Prior approval required for courses taught at your location please provide course location.

2 hours @ HCPH $0.00 OR 2 hours at your location $0.00

**Level 2 Certification** meeting the Ohio training requirements specified in 3701-21-25 / 3717-1-2.4. This is a 2-day course designed for food managers covering food contamination, employee illness & microbiology, food sources, food storage, food preparation, safe food service, management systems, safe facilities, pest management, and cleaning/sanitizing. Must pass test to gain certification. Prior approval is required for courses taught at your location.

2 days @ HCPH $150.00 OR 2 days at your location $150.00 / student

**Level 2 Certification – TEST ONLY** meeting the Ohio training requirements specified in 3701-21-25 / 3717-1-2.4. Must pass test to gain certification. If testing for the first time, you must provide documentation of approved online training certification to proctor before test. Previous test results are not accepted.

Re-test $50.00 OR 1st Time Taking Test $50.00 (must provide documentation)

Scheduled classes can be found on our website www.hcph.org. Payment and application must be received to guarantee a spot in a course. Please contact us at (513) 946-7847 with any questions about Level 1 or Level 2 food safety training. ServSafe® is used for HCPH’s Level 2 course & test. Any ServSafe® exam accommodation approval or test language request must be provided at least 14 days in advance.

CANCELLATION & REFUND POLICY: To receive a full refund, cancellations must be received in writing or via e-mail at least 10 days prior to your scheduled course. **NO EXCEPTIONS.** If within 10 days of scheduled course, student may reschedule one time for a future course without loss of payment. If a 2nd cancellation request is made, payment is forfeited and student cannot reschedule without repayment. Payment is transferable to another student/facility at payee’s discretion; must inform HCPH.

Signature: __________________________ Date: __________________________

To be completed by HCPH staff:

<table>
<thead>
<tr>
<th>Payment Received Date</th>
<th>Amount Received</th>
<th>Receipt Number</th>
<th>Processed By</th>
</tr>
</thead>
</table>

Revised 4/18