Mission Statement

Our mission is to improve the quality of life in our community by achieving the goals of public health: prevention, promotion and protection.
Person in Charge (Level One) Certification in Food Protection

**WHAT?**
The Person In Charge (PIC) Certification in Food Protection Course is a three hour course that satisfies the requirements of OAC 3701-21-25.

The course covers basic principles of food protection including: cleaning and sanitizing, hand washing and personal hygiene, employee health, person-in-charge responsibilities, time and temperature, storage and food sources.

Each course participant will receive class materials and a certificate of completion to take with them.

**WHY?**
Person In Charge (PIC) Certification in Food Protection is a mandated training for one person in charge per shift of a risk level 1, 2, 3, or 4 food service operation or retail food establishment. It is required after March 1, 2010 in the following instances:

- When a new food service operation or retail food establishment is licensed
- When a food service operation or retail food establishment has been implicated in a foodborne disease outbreak.
- When Public Health has documented the operation’s failure to maintain sanitary conditions under ORC 3717.29 or ORC 3717.39.

**WHERE?**
Reibold Building
Environmental Health Office - first floor
117 South Main Street
Dayton, Ohio 45422

**ALL VISITORS ENTERING PUBLIC HEALTH SPACES ARE REQUIRED TO WEAR A FACE MASK EFFECTIVE AUGUST 2, 2021.**

**HOW?**
Send the $25 fee and a completed registration form to:

Public Health - Dayton & Montgomery County
Attn: Environmental Health
117 South Main Street
Dayton, Ohio 45422-1280

Payment is due prior to attending class. No refunds given. Class size may be limited.

To confirm registration call or email:
Phone: 937-225-4460
Fax: 937-496-3072
E-mail: EH-licensing@phdmc.org

**PIC Registration Form**
**Classes start promptly at time specified**

<table>
<thead>
<tr>
<th>Class Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 21, 2021</td>
<td>1-4 pm</td>
</tr>
<tr>
<td>August 18, 2021</td>
<td>1-4 pm</td>
</tr>
<tr>
<td>September 15, 2021</td>
<td>9am-12pm</td>
</tr>
<tr>
<td>October 20, 2021</td>
<td>1-4 pm</td>
</tr>
<tr>
<td>November 17, 2021</td>
<td>1-4 pm</td>
</tr>
<tr>
<td>December 15, 2021</td>
<td>1-4 pm</td>
</tr>
<tr>
<td>January 19, 2022</td>
<td>9am-12pm</td>
</tr>
<tr>
<td>February 16, 2022</td>
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</tr>
<tr>
<td>March 16, 2022</td>
<td>1-4 pm</td>
</tr>
<tr>
<td>April 20, 2022</td>
<td>9am-12pm</td>
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</tbody>
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**Name**

______________________________

**Address**

______________________________

**City/State/Zip**

______________________________

**Phone**

______________________________

**Employer**

______________________________

**Signature**

______________________________

**Date**

______________________________

For office use only:

Date Received: ___________________

**Check:** _______________________

**Money Order:** __________________

**Cash:** ________________________

**Charge:** ______________________